

**FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION**  
**H-8/4 ISLAMABAD**

No./FBISE/P&S./2023-24/257

Dated: 03-01-2024

**TENDER NOTICE**  
**2023-24**

Sealed tenders (One Stage One Envelope) for Services of Custom Clearing Agent with Air Freight charges etc. for dispatch of FBISE Examination Material to Abroad as per tender documents.


2. Interested firms/dealers registered with Income Tax and Sales Departments and on Active Tax payers List of FBR may quote the rates of the items on EPAD and in sealed cover envelope duly inscribed as under:-

**“Tender for Services of Custom Clearing Agent with Air Freight charges etc. for dispatch of FBISE Examination Material to Abroad”**

3. Tender documents containing terms and conditions for purchase of above said items can be collected from the Assistant Secretary (Purchase & Store), FBISE on any working day during office hours. Cost of each tender document is Rs.3000/- (non-refundable), challan form can be printed from [www.fbise.edu.pk](http://www.fbise.edu.pk) and submitted in any branch of HBL.

4. The sealed tender(s) along with earnest money which is fixed amount **Rs. 50,000/-** should be submitted on EPAD and hardcopy in the FBISE before **18-01-2024** at **10:00AM**. Tender will be opened on same day at **10:30AM** in presence of tenderer/representatives.

5. This advertisement is also available on PPRA and FBISE's websites. The bidders are requested to frequently visit the websites for any updates/amendments.

  
**ASSISTANT SECRETARY**  
**Ph: 051-9269535**

**FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION H-8/4,  
ISLAMABAD**

**FINANCIAL DOCUMENTS FOR SERVICES OF CUSTOM CLEARING AGENT  
WITH AIR FREIGHT CHARGES ETC. FOR DISPATCH OF FBISE EXAMINATION  
MATERIAL TO ABROAD**

S. No	Description of Items	Rate with GST Per Shipment in Rupees
1.	<ul style="list-style-type: none"><li>• Approximate weight of Examination material is 8000kg of SSC &amp; HSSC 1<sup>st</sup> Annual Examination (Time March to April) (Packet weight upto 25 KG)</li><li>• Approximate weight of Examination material is 5000kg of SSC &amp; HSSC 2<sup>nd</sup> Annual Examination (Time June to August) (Packet weight upto 25 KG)</li><li>• Freight Charges will be implemented as per actual rate.</li><li>• Lumpsum charges for Custom Clearance, Bill of Entry, Loading repacking charges to be mentioned</li><li>• Export shipment handle from FBISE office.</li><li>• Prompt clearance without any delay.</li><li>• Safe delivery to the destination within stipulated time.</li><li>• Firm must not be blacklisted from Pakistan Customs/any department.</li></ul>	

**IMPORTANT INSTRUCTIONS:-**

1. General Sales Tax should be indicated separately.
  2. Enclose copy of GST Registration/Sales Tax and Active Tax Payer Certificate.
  3. Earnest money fixed Rs. 50,000/- of Total value Rs. \_\_\_\_\_ Pay Order/Bank Draft No. \_\_\_\_\_
- Dated \_\_\_\_\_

**Note:**

1. Incomplete tender documents shall not be entertained/ included in the competition.
2. Tampered or overwritten rates are not acceptable.

  
**Assistant Secretary  
(Procurement & Store)**

*I shall abide by the terms & conditions of the tender documents.*

NAME \_\_\_\_\_

Telephone No \_\_\_\_\_


Address \_\_\_\_\_

**SIGNATURE & SEAL OF THE FIRM**

**FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION**  
**H-8/4, ISLAMABAD**

**TERMS AND CONDITIONS FOR THE SUBMISSION OF TENDER**

1. Tender must be sealed and addressed to the Secretary, Federal Board of Intermediate & Secondary Education, H-8/4, Islamabad. Unsealed Tender is liable to be rejected. Conditional tender shall not be entertained.
2. The word **Tender for Services of Custom Clearing Agent with Air Freight charges etc. for dispatch of FBISE Examination Material to Abroad** must clearly be written on top of the envelope of the bid/tender documents.
3. All bidders are bound to provide material according to the approved specification.
4. After having made agreement and receipt of work order items must reach in the office within specified time limits.
6. The payment would be made after receipt of quality report from the end user.
7. Income and Sales Tax will be deducted at source as per Government Rules.
8. The earnest money will be forfeited and all others measure will be adopted as per PPRA Rules including blacklisting if the tenderer fails to honour his quoted rates, or if he does not abide by other terms and conditions of the job.
9. In case of any dispute the Chairman of the Federal Board shall be the final authority to give decision, which will not be challengeable in any court of law.
9. If the work is not executed according to the satisfaction of the Board, in terms of agreement the Chairman, Federal Board of Intermediate and Secondary Education, Islamabad reserves the right to reject it altogether or may impose a penalty.
10. Earnest money fixed Rs. 50,000/- will be required to be deposited to the name of Secretary, Federal Board, Islamabad in shape of Pay Order/Bank Draft which must be attached with the bid.

  
(MUHAMMAD SULMAN)  
ASSISTANT SECRETARY  
Ph: 051-9269535

By Special Messenger

**FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION**  
**H-8/4, ISLAMABAD**

No./FBISE/P & S/2023-24/ 257

Date: 03-01-2024

Rizwan Mehmood  
Deputy Director (PPRA)  
Public Procurement Regularity Authority  
(Cabinet Division)  
F.B.C. Building G-5/2,  
**ISLAMABAD**

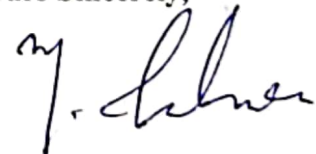
**SUBJECT: PUBLICATION OF TENDER NOTICE ON PPRA'S WEBSITE**

Dear Sir,

A Tender Notice regarding Services of Custom Clearing Agent with Air Freight charges etc. for dispatch of FBISE Examination Material to Abroad for the advertisement.

2. You are, requested to advertise the Tender Notice, on PPRA's Website as required vide Rule 12 of the Public Procurement Rules 2004.
3. Subsequent to advertisement of the tender notice, bill may please be forwarded to this office for payment.

Yours Sincerely,



**ASSISTANT SECRETARY**  
Ph: 051-9269535